

**CITY OF LOGAN
RESOLUTION NO. 15-48**

A RESOLUTION OF THE CITY OF LOGAN APPROVING THE PROGRAM YEAR 2014 (PY2014) CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) IN ACCORDANCE WITH THE ENTITLEMENT COMMUNITY REQUIREMENTS OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE RECEIPT OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS.

WHEREAS, Logan City is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, the City of Logan was designated as a Metropolitan Statistical Area and an entitlement community relating to the receipt of HUD CDBG funds in May 2003;

WHEREAS, 24 CFR 91.520 requires each entitlement community to complete a CAPER after the close of each program year;

WHEREAS, Logan Municipal Council desires to comply with the applicable requirements of HUD and approve its PY2014 CAPER, notice of which has been duly published and which report has been available for public comment in accordance with the Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOGAN, UTAH THAT:

1. The PY2014 CAPER, attached hereto, is hereby adopted by the City of Logan and approved to be submitted to HUD.
2. This Resolution is effective immediately upon passage.

PASSED BY THE LOGAN MUNICIPAL COUNCIL THIS ____ DAY OF September, 2015.

AYES:

NAYS:

Jeannie F. Simmonds, Chair

ATTEST

Teresa Harris, City Recorder

Consolidated Annual Performance and Evaluation Report PY2014

Community Development Block Grant

Prepared by:

City of Logan, Utah



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Note: All tables produced for this document are the product of HUD's grant reporting system IDIS.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Logan City has, over the last several years, transitioned its CDBG program from many smaller activities to fewer, bigger activities. The goal of this transition is to achieve quality over quantity. During the Program Year 2014 (PY2014), Logan City continued this process of fewer, but better projects. A total of eight non planning and administrative activities were funded for PY2014. These activities and their accomplishments were:

A boiler at the Whittier Community Center - This project was phase two of a project funded in PY2014. The Project replaced an aging boiler system and helped to preserve a unique community resource that is located within a LMI neighborhood, with many tenants offering reduced fees based on needs.

A new van for the Cache Food Pantry - The Food Pantry services thousands of LMI residents in Logan, and a new delivery van greatly expanded their services.

Computer Kiosks to support a client based software system for the Child and Family Support Center (CFSC) - The CFSC has converted their paper based client tracking system to a software based system. CDBG grant funds were used to purchase kiosks and furnishings to support client information input. Over 85% of the CFSC clients were LMI residents in PY2014.

Expansion of the Citizen Assist Program and neighborhood improvement initiative of the Cache Valley Volunteer Center (CVVC) - The CVVC worked to expand their Citizen Assist snow clearing program this winter. The Citizen Assist program provides assistance in clearing ADA corners of snow. The Cache Valley Volunteer Center also works on community initiatives, such as the youth programs and youth advisory councils. Continuation of these programs benefited LMI residents throughout the City.

Neighborhood Infrastructure in LMI service areas - This activity supports the installation of sidewalks and pedestrian infrastructure in LMI neighborhoods. The PY2014 activity funded the installation of sidewalk, curb, gutter, and landscaping along 700 S and 350 W. This sidewalk connected the surrounding LMI neighborhood to the neighborhood park.

500 N pedestrian lighting - The 500 N lighting activity has stalled in the design phase and administration is currently looking at options for the funding.

200 S Sidewalk - The 200 S Sidewalk is complete, with a little finishing work remaining. The sidewalk and ADA corners connect a LMI neighborhood to surrounding locations, such as Wilson Elementary School, the Island Market, and neighborhood parks.

The Low-Water Demonstration Garden - The garden is now installed and only infographic materials await completion. This project is located in an LMI neighborhood along a prominent trail system and is designed to inform residents about ideas for low-water landscaping in parkstrips.

Additionally, progress was made on several activities from previous program years, including:

PY2013 Neighborhood Infrastructure - This pedestrian infrastructure fund for LMI service area was used to install sidewalk, ADA corner, and other pedestrian infrastructure in the following areas: 1300 N 400 E, 500 S 500 W, 400 S 600 W, and Golf Course Road.

PY2013 Neighborhood Block Improvement Program - Funding was used to sponsor neighborhood cleanups in LMI areas of the City.

These activities and accomplishments meet with the goals and objectives of both the PY2014 Action Plan and the ConPlan by investing in infrastructure, public facilities, and public services that benefit LMI residents within the City.

PY2010 Bluebird Restaurant Expansion - The majority of this project was finished in PY2013, but administrative requirements continued into 2014. The eight new positions that were created in 2012 have been maintained, which bodes well for the CDBG investment.

Money was returned to the CDBG program from the following projects:

Veterans housing, Neighborhood Nonprofit Housing Corporation (NNHC) - After funding the program in 2008, it became apparent that the project could not meet national objectives as the need for affordable housing for veterans did not materialize in the community. The project was scrapped, and \$80,000 was returned to the City. These funds were reallocated to the 200 S Sidewalk project, per the PY2014 AAP.

PY2014 was also the first year of a new Consolidated Plan (ConPlan). The consolidated plan's goals are to invest in neighborhood infrastructure in LMI areas and provide support for organizations that provide services to LMI residents. Both of these goals were furthered during PY2014 by the construction of pedestrian infrastructure, and support given to multiple LMI service providers in the community.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Planning	Non-Homeless Special Needs	CDBG: \$ / General Fund: \$	Other	Other	5	0	0.00%			
Low/Moderate Income Community Need Assistance	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / Subrecipient contribution: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	40610		0	40610	
Low/Moderate Income Community Need Assistance	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / General Fund: \$ / Subrecipient contribution: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7500	96113	1,281.51%	50500	96113	190.32%

Neighborhood Infrastructure	Non-Homeless Special Needs	CDBG: \$ / General Fund: \$ / Subrecipient contribution: \$25000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	26720	8449	31.62%	15615	8449	54.11%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The highest priority object for Logan City has been to invest in the physical environment of the LMI areas of Logan. For several years, the main thrust of achieving this objective has been the construction of adequate pedestrian infrastructure. With the new ConPlan, 65-70% of funding is allocated to achieving this goal. In PY2014 \$309,500 was allocated to this priority. For PY2014 this priority underperformed due to the stalling of the 500 N Pedestrian Lighting project. This project accounted for nearly 2/3 of the funding, and is likely to be repurposed for a different activity or area. In spite of this the City made significant improvements to pedestrian infrastructure by installing over 2,000 linear feet of sidewalks and more than a half a dozen ADA corners with PY2014 funds.

The high percentage of persons assisted in relation to the expected in the Strategic Plan is due to projects that had a Logan City wide benefit.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	38,131
Black or African American	550
Asian	602
American Indian or American Native	559
Native Hawaiian or Other Pacific Islander	816
Total	40,658
Hispanic	637
Not Hispanic	40,021

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The Table 2 figure does not show an accurate picture of racial and ethnic composition of families assisted because it fails to include the mixed race reporting information. This includes the "Other multi-racial" category, which accounted for 14,359 beneficiaries, of which 13,046 were Hispanic. The inclusion of this information gives a more complete assessment of the beneficiaries of the CDBG program during PY2014. Of particular note are the 13,683 total Hispanic beneficiaries, which represent roughly 25% of the total beneficiaries. Hispanic residents are the largest minority group in Logan City, and, according to Census information, the City has an estimated 14% Hispanic population. The population is also more likely to be LMI residents and live in LMI neighborhoods.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,900,000	69,631
Other	Subrecipient contribution	240,000	

Table 3 – Resources Made Available

Narrative

In Table 3, The \$1,900,000 of available resources is based on the five year ConPlan estimate. Table 3 Amount Expended during Program Year describes non-administrative drawdowns for PY2014 activities. This number is unusually low due to two contributing factors: first, the turnover in CDBG administration this year delayed a number of the projects, causing them to continue into PY2015, and second, the stalling of the 500 N pedestrian lighting project (\$200,000). In addressing the first factor, the postponed projects are now on track, and in particular, the infrastructure projects are finishing up after the end of the project year. Addressing the second factor, the 500 N pedestrian lighting project is in the process of being addressed as the administration is weighing options for the timely use of the funds, with the goal being to have the funds used by the end of the calendar year. Overall, during PY2014, \$370,6603.61 for all CDBG activities.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

There are no identified target areas in the ConPlan or PY2014 AAP. While there are not identified target areas, the CDBG program invests heavily in LMI neighborhoods in the City. This includes pedestrian infrastructure projects.

With a population of around 50,000, Logan City is the largest City in Cache Valley, and serves as a residential, commercial, industrial, educational, arts, cultural, and tourist nexus for the Valley. Low and moderate income residents are located throughout the City, with the highest concentrations located within the historic core neighborhoods and the newer parts of the City on the west side of town. Including all census block groups that HUD assigns to the entitlement, LMI residents account for 48% of the population, with nine census block groups being over 75%

LMI. The distribution of public infrastructure and facilities improvements has focused on these areas of high LMI concentration.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

There is no match requirement for CDBG activities in Logan City. The infrastructure related projects are generally leveraged with staff time, as the projects are managed and constructed through the Public Works Department. Public Works also allocates \$200,000 annually towards sidewalk projects. Additionally, private investment was used to leverage CDBG project:

Whittier Community Center Boiler - The boiler system installed at the Whittier Center cost \$94,280. CDBG contributed \$44,472 over two years (PY2013 and PY2014). This amounts to \$49,808 that was paid by the Whittier Center.

Computer Kiosks to support a client based software system for the CFSC - The CFSC privately funded the creation of client based software system for their organization. Total private funding was \$30,000.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units		
Number of non-homeless households to be provided affordable housing units		
Number of special-needs households to be provided affordable housing units		
Total		

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance		
Number of households supported through the production of new units		
Number of households supported through the rehab of existing units		
Number of households supported through the acquisition of existing units		
Total		

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

There are no current affordable housing goals for Logan City. Logan City had, as recently as PY2012, funded the Welcome Home down payment assistance and housing rehabilitation programs with CDBG funds. Starting in PY2013, funding for the programs was moved to local RDA funds. In PY2015 \$50,000 in CDBG funds has been allocated to the Welcome Home down payment assistance program.

BRAG continues to operate the local Section 8 housing voucher program. The program provides help to eligible low-income families and individuals to enable them to rent decent, safe, and affordable housing of their choice through rental subsidies to private landlords. The program presently has an annual budget of over \$2 million to provide rental assistance to families.

BRAG also operates Weatherization, Furnace Replacement and Repair, and Single Family Housing Rehabilitation Loan, and HEAT assistance programs. All of these programs lend to the

facilitation of affordable housing.

Discuss how these outcomes will impact future annual action plans.

The need for, and resources to support, Affordable Housing will continue to be assessed through the ConPlan and AAP process. In PY2015, \$50,000 in CDBG funding is returning to the Welcome Home down payment assistance program. These funds represent a renewed interest in leveraging both local (RDA) and federal (CDBG) funding to further affordable housing in the community.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Persons Served

Narrative Information

No persons were served with PY2014 CDBG funds for affordable housing activities.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach was conducted through participation in the Bear River Homeless Coordinating Council (BRHCC). This group works on improving communication between organizations that serve the homeless population of Cache Valley.

Addressing the emergency shelter and transitional housing needs of homeless persons

Logan City refers people and families needing emergency care to the BRAG, who have resources for emergency shelter or directing people and families to other proper facilities.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Logan continues to cooperate in Bear River Association of Governments' point-in-time homeless count. The most recent published count, completed in January 2015, found five unsheltered homeless persons in a three county area (Cache, Rich, and Box Elder). There is no

homeless shelter in the immediate area that serves the chronically homeless. Without this service available, local agencies rely on a homeless shelter outside of their jurisdiction for sheltering the chronically homeless.

The City's goal has been to stay involved with these concerns by being at the discussion table. Logan's CDBG Coordinator continues to be involved in multi-agency collaborations to ensure that the City is engaged with these initiatives, including the BRHCC. Recent discussions at the Coordinating Council has focused on implementing a more coordinated processing procedure amongst agencies and groups serving the homeless, so that they may be directed to the appropriate local and regional resources. This will be an ongoing discussion amongst the various agencies, including Logan City. Additionally, members of the BRHCC have approached the Logan City CDBG Coordinator about the possibility of CDBG funds being used to construct or acquire transitional housing for former inmates who would otherwise be homeless upon leaving correctional facilities.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Logan City has set no public housing goals. The regional Bear River Association of Governments Housing Authority (BRAGHA) does not currently own any public housing in Logan City and has no immediate plans to develop any. However, BRAGHA does provide housing assistance to low income residents through the management of the area's Housing Choice Voucher Program - Section 8.

HUD Subsidized

There are two HUD-subsidized apartment complexes in Logan, both developed for elderly low-income residents. This means that Section 8 may be accepted and/or there are apartments that are income based (30% of adjusted gross income) apartments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Logan City currently funds a down payment assistance program with local funds. During PY2014 no CDBG funding was used for the program, but In PY2015, CDBG funds will be allocated to this program.

Actions taken to provide assistance to troubled PHAs

None provided

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The main actions to remove or ameliorate the barriers to affordable housing that are described in the ConPlan are to finish the 400 N Corridor Plan, continue outreach with residents to ensure a voice for all residents in land-use planning decisions, and continue the home ownership assistance and housing rehabilitation programs.

In regard to the above action items:

The 400 N Corridor Plan is nearly complete and to be considered for adoption in September 2015. The plan focuses on the design of a critical arterial road for the community while recognizing the needs and safety of the adjacent neighborhood, which are predominately LMI residents.

In addition to meeting public posting requirements for land-use decision making, Logan City works with neighborhoods through the Neighborhood Council. This Council is currently being revamped to allow residents to appoint their own representatives and create their own organizational structure. In addition to neighborhood councils, Logan City Community Development is working with the various neighborhoods in Logan to create neighborhood specific plans that are community based and address the unique issues of each neighborhood.

The down payment and housing rehabilitation programs remain the City's flagship programs for affordable housing in Logan City. In PY2014, the City leveraged funds with grant money from the Bank of Seattle to increase housing rehabilitation during the year. During PY2014 23 households received down payment assistance and 9 households received rehabilitation assistance.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The PY2014 AAP plan for addressing underserved needs included the continuation of the cleanup program and promoting volunteer programs. During PY2014 four neighborhood cleanups were conducted with City support. These were conducted in the Bridger, Hillcrest, Adams, and Ellis neighborhoods. These cleanups brought neighborhood and city resources together. The Ellis cleanup was unique as it was a

smaller scale, resident lead project. This type of project was a prototype of the direction that Logan City is heading for continuing the City sponsored cleanup program.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

For all of our housing programs, lead based hazards materials are provided to applicants. Logan City also provides lead-based hazards materials at Logan City Hall.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During PY2014, Logan City provided funding to the Cache Community Food Pantry and the Child and Family Support Center. Both organizations provide essential services to poverty-level families in the community.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During PY2014, the CDBG administration was reorganization as a new CDBG coordinator was brought on midway through the program year. This change presented the challenge of keeping knowledge of the program and activities intact within the institutional structure. Administrative support has been given to the new coordinator to attend CDBG training and educational opportunities. Training included several fair housing webinars, Section 8 webinars, and HUD environmental review training.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City has made no plans or goals in this regard.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Logan City has begun the process of updating its Analysis of Impediments to Fair Housing Choice (AI) and has contracted with Professor Jessica Lucero. The current AI does not define any impediments to fair housing and does not serve as a policy or implementation guideline. The new AI is intended to fill this fair housing planning gap at Logan City, and provide actionable recommendations for reducing impediments to fair

housing and furthering fair housing in the City. The timeline for complete of the AI is January 2016.

In addition to beginning the process of updating the City's AI, Logan City also adopted a resolution to further fair housing during Fair Housing Month, and invited fair housing education specialist David Parker to present to both the City Council and Neighborhood Council during Fair Housing Month.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

During the transition in CDBG administration at Logan City lapse in monitoring occurred. This was acknowledged during HUD CDBG program monitoring that occurred in July 2105. Building on the verbal recommendations from the HUD monitoring (final HUD monitoring report has not yet been received), the CDBG administration has taking the following steps to ensure monitoring compliance:

Creating a monitoring schedule for all recipients (this has been instituted with the PY2015 recipients).

For CDBG recipients who did not receive adequate monitoring during PY2014, monitoring is being conducted to review the recipients CDBG funded programs.

An on-site monitoring form is now being used to document the monitoring activities.

Subrecipient management materials have been received and reviewed from HUD.

In addition, all recommendations from the July HUD monitoring will be integrated into the monitoring for current and future recipients.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The current citizen participation plan was met for all CDBG activities in PY2014. This included two public notices and hearings for the AAP, as well as two public CDBG application workshops, and public notification and hearings for the CAPER. The public hearing notices were posted in English and Spanish.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Logan City's program objectives closely mirror that of the ConPlan and PY2014 AAP, and no changes were made during the program year. The strategic objectives are to improve neighborhood infrastructure in LMI areas and to support services that provide to LMI residents. The improvements to neighborhood infrastructure has been the dominate objective for the City for the past several years and was identified as an objective in the ConPlan. From a connectivity standpoint, this program has been successful in connecting LMI areas to neighborhood and city resources, such as parks, transportation, and economic assets. An example of this success can be seen in this year's infrastructure projects, such as the sidewalk connecting a LMI neighborhood to Willow Park. Previous to the installation of this sidewalk, residents would have had to walk in the road to access the park. It is anticipated that this will remain an important objective through this ConPlan cycle.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.